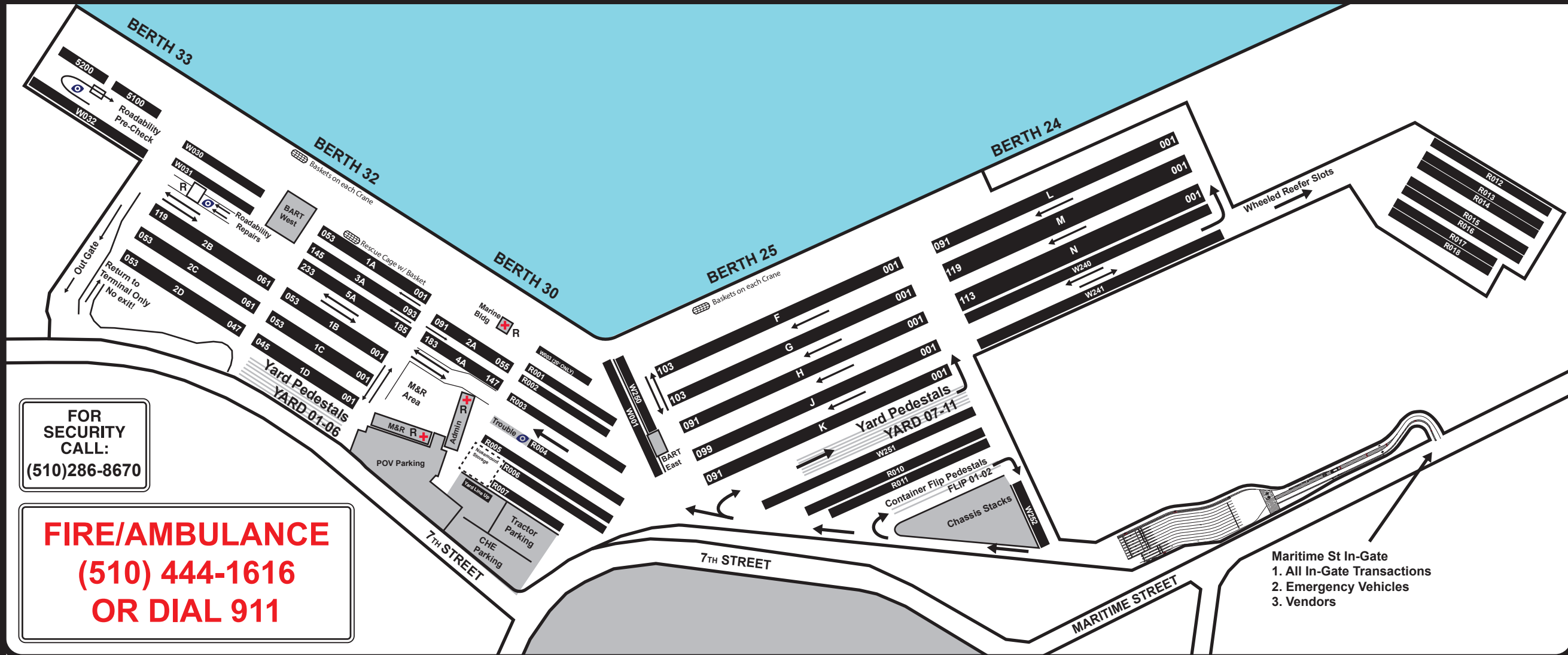


On January 10<sup>th</sup> we will be using a new Terminal Operating System. Your dispatcher should already know the following, but please take note of the changes:

- A **Gate Code** is required for every **Truck Visit** involving a container drop-off or pick-up. A Gate Code is 4-5 digits. For example: **54321**
- To get a **Gate Code**, a **Truck Visit Appointment** must be made through **eModal**.
- A Truck Visit Appointment **must contain ALL transactions** to be performed during Truck Visit. Transactions cannot be added to a Truck Visit at terminal.
- **Only one Gate Code will be accepted per Truck Visit.** Truckers will need to exit terminal before being able to use another Gate Code.
- Gate Clerks will ask for Gate Code at the In Gate Pedestal. If all information that was entered into eModal Truck Visit Appointment by your dispatcher is correct, a Mission Ticket will automatically print. In some cases, clerks will be able to correct erroneous or missing information. In some cases, you may be rejected. **REJECTED TRUCKS MUST EXIT THE TERMINAL THROUGH OUT GATE, DO NOT GO TO TROUBLE.**
- If your **Truck Visit** only consists of a BARE CHASSIS IN or a BARE CHASSIS OUT, no **Gate Code** is required. When clerk asks for Gate Code, state "Chassis Move Only".
- Appointment Slots are 1 hour in duration. There is a 1-hour grace period before the Appointment Slot and a 1-hour grace period combining for a 3-hour window to arrive at the Gate Pedestals. Check trapac.com for changes to Grace Periods.
- **Early and Late arrivals will be rejected.** The Trouble window cannot help you if you have been rejected. Please exit the terminal and make a new appointment to receive a new Gate Code. Please do not enter through In Gate Security before your grace period starts. Loitering between In Gate Security and Gate Pedestals may result in expulsion from terminal as it congests the lanes unnecessarily.
- Please follow the instructions on the Mission Ticket you receive at the In-Gate Pedestals, Trouble Office and Yard Pedestals.
- All truckers must now exit through Out Gate portal and pedestal lanes. There is no longer a Bob Tail or Own Chassis Bypass. There is a **Return to Terminal** only lane for re-entry only. Please do not attempt to exit via this lane. Signage will be posted DO NOT ENTER.
- An **Equipment Interchange Report (EIR)** ticket will print at the Out Gate for ALL transactions that were performed, both IN and OUT. This is your receipt that we recorded your transactions.
- Yard Pedestals and some Block Locations have been renamed. Please familiarize yourself with the Terminal Map.

# TraPac OAKLAND BERTHS 25-33



**FOR SECURITY CALL:**  
**(510)286-8670**

**FIRE/AMBULANCE**  
**(510) 444-1616**  
**OR DIAL 911**

**Maritime St In-Gate**  
1. All In-Gate Transactions  
2. Emergency Vehicles  
3. Vendors

## LEGEND

- |                        |                   |
|------------------------|-------------------|
| <b>A</b> ASSEMBLY AREA | STOKES BASKET     |
| <b>+</b> AED           | <b>R</b> RESTROOM |
|                        | SELF-CHECK        |

## TRUCKER & VISITOR RULES

1. Failure to follow instructions of Terminal Management or Security will result in expulsion from terminal.
2. All drivers must possess a valid TWIC, current vehicle registration and proof of insurance, available upon demand from Terminal Management or Security.
3. All vehicles and/or coupled equipment are subject to inspection.
4. All drivers must observe a 15 mph speed limit.
5. Terminal Equipment has right-of-way at all times. Watch out for equipment backing out of container stacks and traveling around corners.
6. Obey all posted signs. Stop at all stop signs and yield at unmarked crossings.
7. All drivers must remain in vehicle while awaiting service in container stacking areas.
8. Pedestrians are permitted on sidewalks, marked walkways and designated areas for trucker self-check of container and/or chassis.
9. No unauthorized passengers or pets permitted.
10. Driving on area adjacent to vessel berths is prohibited unless escorted by Security.
11. Use of mobile phones or other devices while operating a vehicle is prohibited.
12. If problems are encountered, contact Security or Terminal Management.